

**201.00 CODE OF CONDUCT FOR SCHOOL BOARD MEMBERS**

Members of the Saint Paul Public Schools Board of Education agree that the following standards shall guide their work:

**BOARD RELATIONS**

Maintain a respectful and supportive working environment with other members of the Board.

**FUNCTIONS AND RESPONSIBILITIES**

1. Comply with all federal, state and local laws governing the roles and responsibilities of a school board member.
2. Keep informed of the proper duties and functions of a school board member and comply with all school district policies as adopted by the School Board.
3. Recognize that individual board members have no authority to bind the Board and that school business may be transacted only in a legal session of the School Board.
4. Formulate written policy for the administration of schools that shall be reviewed regularly and revised as necessary.
5. Ensure that the mission and programs of the school district meet the diverse educational needs of the Saint Paul community.
6. Establish and maintain a procedure for resolving complaints and responding to criticism of district policy or personnel.
7. Ensure that all business transactions of the school district are conducted in an ethical and transparent manner.
8. Initiate and implement all reasonable efforts to secure adequate financial support for the school district's educational mission.
9. Understand the critical responsibility that board members have for selecting a superintendent, and to define with the Superintendent the Superintendent's roles and responsibilities and the goals of the district.
10. Respect the rights of others, including board members, to hold and express differing opinions.
11. Recognize that each board member functions as part of one policy making body in the care, management and control of the District.

**RELATIONSHIP WITH SUPERINTENDENT AND STAFF**

1. Work collaboratively with the Superintendent and staff.
2. Hold the Superintendent accountable for the implementation of Board policies and the overall management of the school district.

3. Recognize that it is the responsibility of the Board to ensure that all schools are properly administered but that individual board members do not act in the role of administrator or district staff.
4. Provide the Superintendent with counsel and advice when requested or as seems appropriate.
5. Support the efforts of the Superintendent and staff so that they may perform their assigned responsibilities in the most effective manner.
6. Encourage and promote professional development of school staff so that quality of instruction and support services may be continually improved.
7. Collaborate with the Superintendent to regularly evaluate the Superintendent's performance.

**COMMUNITY RELATIONS:**

1. Actively solicit feedback from all sectors of the community regarding school district policy and the educational mission of Saint Paul Public Schools.
2. Maintain regular communication with the public so as to promote understanding and respect between the school district and all sectors of the community.

All members of the Saint Paul Public Schools Board of Education shall sign, annually, a statement acknowledging that they will abide by this Code of Conduct.

**LEGAL REFERENCES:**

**CROSS REFERENCES:**

- 210.00, Conflict of Interest
- 301.00, Board/Superintendent Relationship